

**ECONOMIC DEVELOPMENT COMMISSION
REGULAR MEETING
MONDAY, AUGUST 4, 2014
6:30 P.M., UPSTAIRS FOYER**

MINUTES

Page 1 of 4

Note: These are summary minutes. A tape recording of this meeting is on file in the Commission Secretary's Office in the Wolcott Town Hall.

REGULAR MEETING

I. CALL TO ORDER, ROLL CALL

Chairperson Mary Kelly called the Regular Meeting to order at 6:37 p.m. with the Pledge of Allegiance and attendance was taken.

MEMBERS PRESENT: Dave Grant, Sean Hughes, Richard Mansfield, Greg Dandio, Mary Kelly

MEMBERS ABSENT: Robyn Mazas, Terry Mulhall

II. APPROVAL OF MINUTES:

Upon **MOTION** by Sean Hughes, seconded by Richard Mansfield, it was unanimously voted to **APPROVE** the minutes of the 6/2/2014 Regular Meeting

III. CORRESPONDENCE

There were no Correspondences at this time.

IV. PUBLIC REQUESTS

There were no Public Requests at this time.

V. SUB-COMMITTEE REPORTS

1. Small Business Development

Sean Hughes did not have anything to report at this time.

VI. OLD BUSINESS

1. **On-Line Business Directory and Print Version**

Dave Grant said that the on-line directory the framework is up for now. He said there is the link to put in the Wolcott Community News so people can self-subscribe and

**ECONOMIC DEVELOPMENT COMMISSION
REGULAR MEETING
MONDAY, AUGUST 4, 2014
6:30 P.M., UPSTAIRS FOYER**

MINUTES

Page 2 of 4

fill out the profile on their business and it will get into the database after being reviewed and approved. He said all the structure is there we just have to get people to use the site. He said the website is there basically to raise awareness of all the businesses that are in town and one way to get this information is to have a link on the website so if you are a business owner you can go to the website and fill out the profile, etc.

2. Discussion on Property next to Golf Course

Richard Mansfield said he met with the Mayor on this property. Richard Mansfield said basically the town does not have any money and it was suggested to get an outside vendor to come in and build a sports facility. He said that most individual companies that are building these sports facility require that a number of residents live in the community and also would require water which is not available there. He also said if we sell the property we would have to repay the grant that was given for this. He said maybe we could sell a few lots (along the road) and make some money that way. He said he would like to ask Mr. Larson to come to the next meeting. There was a brief discussion regarding the water availability for this property and how to go about getting water to said property when other areas where there are businesses want water also. Mary Kelly said we have to look at the do's and don'ts on the property and whether it is worth it to pursue it. Greg Dandio said that maybe we should invite Jim Paolino regarding the water issue. Mary Kelly said that would be a great idea if we could get enough people at a meeting with different knowledge on the property to make a decision (on what avenue to pursue for said property). Dan Migliaro asked what the Commission is trying to accomplish with this property, is this supposed to be some kind of facility that Wolcott residents can enjoy and Richard Mansfield said that is what the town would like to do but they do not have the money to develop it. Mary Kelly said where can we go and what are our limitations on said property. She said we should meet with Mr. Larson and Mr. Paolino before going forward to the Planning and Zoning Dept.

VII. NEW BUSINESS

1. Chamber of Commerce / Dan Migliaro

Dan Migliaro said the Chamber of Commerce is a forum for businesses to come together and meet and work together to patronize all the other businesses in town. He said the Chamber has struggled the last few years due to the economy but in the

**ECONOMIC DEVELOPMENT COMMISSION
REGULAR MEETING
MONDAY, AUGUST 4, 2014
6:30 P.M., UPSTAIRS FOYER**

MINUTES

Page 3 of 4

last year they have increased membership by 10 percent. There was a brief discussion as to how the Economic Development Commission and the Chamber of Commerce can work together as the Economic Development Commission is aware of new businesses before the Chamber of Commerce is. He said if the Commission knows of a new business they can let the Chamber know and they can introduce themselves and have an opportunity to support them. Mary Kelly said she would like for members to introduce themselves when new businesses open and see if they can be of any assistance to them. Dan Migliaro said if someone is having an issue then between them maybe they can discuss it and come to some conclusion on how to correct the problem, if it is with zoning, applications and making the process easier, etc. It was stated that there is a process that an application has to go through according to the regulations. It was also stated that maybe the regulations need to be updated. It was also stated that the applicants need to be aware of the time period for a permit to be processed and it was said that they are made aware of that at the time they file the application.

2. Discussion on a Wolcott Informational Packet

Mary Kelly said we want to put out a packet about Wolcott and she said that she and Greg (Dandio) went to C.O.G. Naugatuck Valley and they received a booklet about their region, stating the population, pictures, highlights of the town, etc. She said she would like to put a packet together with certain information about Wolcott, such as the schools, businesses, population, etc. She also talked to Mayor Dunn and he said many years ago he suggested doing a video of Wolcott that would show the Town Hall, Schools, etc.

A **MOTION** was offered by Greg Dandio, seconded by Richard Mansfield, that we investigate development of a video and written material to support an informational packet. A brief discussion followed with Sean Hughes saying he would suggest a short video using some pictures and being right to the point. Greg Dandio said to hit the highlights of the town and Richard Mansfield suggested picking certain properties to highlight and you can break it down further from there if you wanted to. Dave Grant said it is a good idea to just do a 2 to 3 minute video and from there you can link to a specific topic that would give you more information about the schools, businesses, etc. After discussion it was unanimously voted to **APPROVE** that we investigate development of a video and written material to support an informational packet.

**ECONOMIC DEVELOPMENT COMMISSION
REGULAR MEETING
MONDAY, AUGUST 4, 2014
6:30 P.M., UPSTAIRS FOYER**

MINUTES

Page 4 of 4

3. 2014/2015 Budget

Mary Kelly said we have a budget of 2800.00 for the fiscal year, with \$1,500.00 for advertising, \$1,200.00 for consulting and \$100.00 for office supplies. She said she would like to have a meet and greet but it was stated that it is too soon for that.

VIII. UPDATE ON WOLCOTT BUSINESSES AND POTENTIAL BUSINESS DEVELOPMENT

1. Discussion on Potential Florist / Bookstore

Mary Kelly discussed the new businesses that came into town within the last 6 months or so. Greg Dandio said that the potential florist store is not ready to follow through as they are worried about town support. Sean Hughes said there is nothing new regarding the bookstore at this time.

IX. ITEMS FOR THE NEXT AGENDA

Mary Kelly said for the next meeting we will have Jim Paolino and Bob Larson come in to discuss the property next to the golf course to get there input. She said we will also continue to discuss the video and get ideas for it. She said we can take off the Chamber of Commerce and the 2014/2015 budget and keep the rest as is.

X. ADJOURNMENT

Upon **MOTION** by Sean Hughes, seconded by Greg Dandio, it was unanimously voted to **ADJOURN** the Regular Meeting at 7:37 p.m.

APPROVED:

Mary M. Kelly, Chairperson
Economic Development Commission

Edna Henderson, Recording Secretary
Economic Development Commission