

**ECONOMIC DEVELOPMENT COMMISSION
REGULAR MEETING
MONDAY, AUGUST 5, 2013
7:00 P.M., UPSTAIRS FOYER**

MINUTES

Page 1 of 4

Note: These are summary minutes. A tape recording of this meeting is on file in the Commission Secretary's Office in the Wolcott Town Hall.

REGULAR MEETING

I. CALL TO ORDER, ROLL CALL

Chairman Chris O'Brien called the Regular Meeting to order at 7:06 p.m. with the Pledge of Allegiance and attendance was taken.

MEMBERS PRESENT: Terry Mulhall, Robyn Mazas, William Evans, Chris O'Brien

MEMBERS ABSENT: None

Chris O'Brien said we have 3 vacancies at this time as Ryan Bessette and Steve Bosco resigned and we never filled the vacancy from when Adam Hadir left. He said he has sent letters to the Democratic and Republican Town Committees to see if they had anyone that was interested in being a member. He said he also put in a request to the Mayor and will check with the Chamber of Commerce. He said this Commission is a lot like the Library Board and Park & Recs Commission where you do a lot of planning and we do not have any statutory authority and nobody comes to us with requests. He said other Commissions do things when something comes before them (i.e. permits) and then they have to act on it. He also said we have a bad economic climate and it's a tough state to run a business in right now. He thanked the members for their dedication and said if they knew anyone that was interested on joining to let him know.

II. APPROVAL OF MINUTES:

Upon **MOTION** by Terry Mulhall, seconded by William Evans, it was unanimously voted to **APPROVE** the minutes of the June 3, 2013 regular Meeting.

Robyn Mazas abstained due to absence.

III. CORRESPONDENCE

The only correspondence was the resignation from Steve Bosco.

**ECONOMIC DEVELOPMENT COMMISSION
REGULAR MEETING
MONDAY, AUGUST 5, 2013
7:00 P.M., UPSTAIRS FOYER**

MINUTES

Page 2 of 4

IV. PUBLIC REQUESTS

There were no Public Requests at this time.

V. SUB-COMMITTEE REPORTS

1. Zoning Regulations Review

Chris O'Brien said that he has not been able to do anything on this in the last two months.

VI. OLD BUSINESS

1. C-PACE - Clean Energy Investment Program

Chris O'Brien said when this was discussed last it was decided that this wasn't feasible. He said he did receive something from DECD that said 20 communities have signed onto this and would like us to reconsider.

VII. NEW BUSINESS

1. Election of Vice-Chairman

Chris O'Brien said we have not had a Vice-Chairman in 7 to 8 months now and asked if there were any nominations. Terry Mulhall said the fair thing to do would be to wait until we have a full membership hopefully within the next month or two.

Upon **MOTION** by Terry Mulhall, seconded by Chris O'Brien, it was unanimously voted to **TABLE** the Election of Vice-Chairman until we have a full compliment of commission members.

2. On-Line Business Directory

Chris O'Brien said he knows we have discussed in the past about advertising in the Wolcott Community News but he has not had any time to do so and if anyone else is interesting in this let him know. He said the idea is to put (the business directory) on the town website. He said he made up a draft letter and said most of the businesses (on previous directory completed) have email addresses so why not send

**ECONOMIC DEVELOPMENT COMMISSION
REGULAR MEETING
MONDAY, AUGUST 5, 2013
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MINUTES

Page 3 of 4

an email to them and see if they can come up or call us back so we can revamp what we have already. He asked if any of the members would like to help in maybe going door to door to businesses, reopen survey monkey and/or do a draft to go into the Wolcott Community News that it would be greatly appreciated. Terry Mulhall said that ideally you can send this out with a link to a survey that's automated but we are not there yet. Chris O'Brien said we can do that and Terry said to get the Town IT person to come to a meeting so we can explain what we are trying to do. William Evans asked if it was possible when a new business comes in town hall to register if a letter could be given to them directing them to this directory so we are not always backtracking. Robyn Mazas said it would be nice to give new businesses some kind of a packet of general phone numbers, other businesses, etc. Chris O'Brien said maybe the Chamber of Commerce might have a welcome packet. It was decided to talk to the IT person first about developing the website for the directory and then go from there. It was also decided to put an advertisement looking for new members in the September Wolcott Community News. Also, William Evans will check with the Assessor's Office to see what information he can get on all businesses in town as far as names, addresses, labels, etc.

VIII. UPDATE ON WOLCOTT BUSINESSES AND POTENTIAL BUSINESS DEVELOPMENT

Chris O'Brien said that there is a new owner for E-Z Pickens who wants to make it more kid friendly by bringing in candy and ice cream. It was stated that there was a Dollar Store that opened up on Meriden Road and a Pawn Shop that is in the process of opening in same plaza. Also, a home health care will be opening on Wolcott Rd.

IX. ITEMS FOR THE NEXT AGENDA

It was stated to take off Zoning Regulation Review and C-PACE and to combine On-Line Business Directory and Business Directory Print Version as one.

At this time it was stated that Chris O'Brien would have to contact Mary Morrone to get approval for the IT person to attend the next meeting.

At this time Chris O'Brien said we need to add to the agenda the rescheduling of the September Meeting.

**ECONOMIC DEVELOPMENT COMMISSION
REGULAR MEETING
MONDAY, AUGUST 5, 2013
7:00 P.M., UPSTAIRS FOYER**

MINUTES

Page 4 of 4

Upon **MOTION** by Chris O'Brien, seconded by William Evans, it was unanimously voted to **ADD** to the Agenda the rescheduling of the September 2, 2013 regular meeting.

RESCHEDULE OF SEPTEMBER 2, 2013 REGULAR MEETING

Upon **MOTION** by Terry Mulhall, seconded by Chris O'Brien, it was unanimously voted to **RESCHEDULE** the Regular Meeting of September 2, 2013 to September 9, 2013 at 7:00 p.m. in the upstairs foyer.

IX. ADJOURNMENT

Upon **MOTION** by William Evans, seconded by Terry Mulhall, it was unanimously voted to **ADJOURN** the Regular Meeting at 7:40 p.m.

APPROVED:

Chris O'Brien, Chairman
Economic Development Commission

Edna Henderson, Recording Secretary
Economic Development Commission