

**ECONOMIC DEVELOPMENT COMMISSION  
RESCHEDULED REGULAR MEETING  
MONDAY, NOVEMBER 18, 2013  
7:00 P.M., COUNCIL CHAMBERS**

**MINUTES**

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**Note: These are summary minutes. A tape recording of this meeting is on file in the Commission Secretary's Office in the Wolcott Town Hall.**

**REGULAR MEETING**

**I. CALL TO ORDER, ROLL CALL**

Chairman Chris O'Brien called the Regular Meeting to order at 7:17 p.m. with the Pledge of Allegiance and attendance was taken.

**MEMBERS PRESENT:** Terry Mulhall, Robyn Mazas, William Evans, Chris O'Brien

**MEMBERS ABSENT:** None

**II. APPROVAL OF MINUTES:**

Upon **MOTION** by William Evans, seconded by Robyn Mazas, it was unanimously voted to **APPROVE** the minutes of the September 9, 2013 Rescheduled Regular Meeting.

**III. CORRESPONDENCE**

There were no Correspondences at this time.

**IV. PUBLIC REQUESTS**

There were no Public Requests at this time.

**V. SUB-COMMITTEE REPORTS**

There were no Sub-Committee Reports at this time.

**VI. OLD BUSINESS**

1. On-Line Business Directory and Print Version

Chairman O'Brien said we have two bids that were discussed in September, one from 4Biz and one from CT Web Factory and he said they agreed to keep the prices

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the same. He said that 4Biz 360 already does the Town's website and their bid was \$1725.00, (the other bid from CT Web Factory was \$1000.00 with a \$200.00 per year web hosting charge). Mr. Grant from CT Web Factory came forward and said his system would be what's called a Content Management System where you would be able to maintain it yourself with a secure log in area. He said the look would be based on the current Wolcott site and he would use the same design so it would be consistent. He said it would be on its own server though. There was a brief discussion as to why 4Biz 360 would not give us access to the town server and Chris O'Brien said it had to do with security purposes. Mr. Grant said there would be an initial set up of the data base and then you could have a section where a new business would email their information and someone (from Commission) would have to maintain the site. Robyn Mazas asked if it was common for companies to not allow (another company) to use their server and Chris O'Brien said that computer codes can be very complex and if there was a mistake (it could be an issue). There was a brief discussion as to the big difference in the two bids submitted and it was asked if CT Web Factory could do any better with the web hosting cost per year and Mr. Grant said he would change it from \$200.00 to \$100.00 per year. Mr. Grant said the site would be set up so the members can maintain it so they would not need his services unless there were changes (to the design). Chris O'Brien said the proposals are similar and of course we would be looking at both of them before going live to approve that we like the design or recommend any changes. He also said he was leaning towards keeping it with the current company running the town's website. Terry Mulhall said when you have it with one vendor you don't usually have hidden costs but it (4Biz 360) is almost 70% more (than the other proposal submitted). Terry Mulhall also said the key at the end is to have the same look and feel because if you don't then we probably are not going to get what we want. William Evans said even with the town website when you click on it, it is going to go to the directory so one shouldn't look any different than the other. William Evans said we are one of many (companies) with 4Biz and CT Web Factory would be hungrier to help as you are dealing with just them and 4Biz you are dealing with everyone. Chris O'Brien said the town has its own IT Coordinator to work with each of the Commissions to keep system updated. Chris O'Brien said he looked at websites designed by both companies and they were both done very professionally and creative. It was asked if 4Biz was aware the Commission was getting another bid and Chris O'Brien said they were.

A **MOTION** was offered by Robyn Mazas, seconded by William Evans, to approve CT Web Factory's proposal to design (Economic Development) website for \$1,000.00 and \$100.00 per year thereafter for web hosting.

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A roll call vote was taken and the outcome was as follows:

	Yes	No	Abstain
Terry Mulhall	X		
Robyn Mazas	X		
William Evans	X		
Chris O'Brien		X	

(Motion passed with 3 yes and 1 no)

**VII. NEW BUSINESS**

Chris O'Brien said that we are anticipating one more meeting as far as our terms go and it is his understanding that the Mayor has the prerogative to reappoint the Commission in January. Chris O'Brien said he is looking to coordinate something with the State Economic Development Agencies but he didn't want to do anything until we were sure there would be a quorum.

**VIII. UPDATE ON WOLCOTT BUSINESSES AND POTENTIAL BUSINESS DEVELOPMENT**

There was no business to discuss at this time.

**IX. ITEMS FOR THE NEXT AGENDA**

Chris O'Brien said to cancel the next scheduled meeting for December 2, 2013 as there would not be a quorum. The following meeting would be January 6, 2014 and Robyn Mazas said she would not be available so Chris O'Brien said he would check with the Mayor beforehand (to see if there were any new appointments to the Commission before cancelling or rescheduling the January meeting).

**IX. ADJOURNMENT**

Upon **MOTION** by William Evans, seconded by Terry Mulhall, it was unanimously voted to **ADJOURN** the Regular Meeting at 7:42 p.m.

**APPROVED:**

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Chris O'Brien, Chairman  
Economic Development Commission

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Edna Henderson, Recording Secretary  
Economic Development Commission