

**ECONOMIC DEVELOPMENT COMMISSION  
ORGANIZATIONAL & REGULAR MEETING  
MONDAY, FEBRUARY 6, 2012  
6:35P.M., UPSTAIRS FOYER**

**MINUTES**

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**Note: These are summary minutes. A tape recording of this meeting is on file in the Commission Secretary's Office in the Wolcott Town Hall.**

**ORGANIZATIONAL MEETING**

Attorney Brian Tynan called the Organizational Meeting to order at 6:36 p.m. with the Pledge of Allegiance and attendance was taken.

**MEMBERS PRESENT:** Robyn Mazas, Adam Hadir, Steve Bosco, Edwin Rodriguez (See attendance below for Regular Meeting)

**MEMBERS ABSENT:** Terry Mulhall

**ELECTION OF CHAIRMAN**

Attorney Brian Tynan asked for nominations for a Chairman.

Steve Bosco nominated Chris O'Brien for Chairman with a second by Edwin Rodriguez.

Attorney Tynan asked three times if there were any other nominations and there were none.

By voice call vote it was unanimously voted to elect Chris O'Brien as Chairman.

**ELECTION OF VICE-CHAIRMAN**

Attorney Brian Tynan asked for nominations for a Vice-Chairman.

Steve Bosco nominated Edwin Rodriguez as Vice-Chairman with a second by Adam Hadir.

Attorney Tynan asked three times if there were any other nominations and there were none.

By voice call vote it was unanimously voted to elect Edwin Rodriguez as Vice-Chairman.

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**TIME AND PLACE OF REGULAR MEETING**

Attorney Brian Tynan asked for a motion to set time and place of regular meeting.

Upon **MOTION** by Steve Bosco, seconded by Edwin Rodriguez, it was unanimously voted to **SET the TIME and PLACE** for the regular meeting at 6:30 p.m. on the first Monday of every month in the upstairs foyer of the Town Hall.

Upon **MOTION** by Steve Bosco, seconded by Edwin Rodriguez, it was unanimously voted to **ADJOURN** the Organizational Meeting at 6:40 p.m.

**REGULAR MEETING**

**I. CALL TO ORDER, ROLL CALL**

Chairman Chris O'Brien called the Regular Meeting to order at 7:00 p.m. and attendance was taken.

**MEMBERS PRESENT:** Robyn Mazas, Adam Hadir, Steve Bosco, Edwin Rodriguez, William Evans arrived at 6:45 and Chris O'Brien arrived at 6:59 p.m.

**MEMBERS ABSENT:** Terry Mulhall

**II. APPROVAL OF MINUTES:**

Upon **MOTION** by William Evans, seconded by Chris O'Brien, it was unanimously voted to **APPROVE** the minutes of the July 11, 2011 Regular Meeting.

Edwin Rodriguez, Steve Bosco and Adam Hadir abstained.

Upon **MOTION** by William Evans, seconded by Chris O'Brien, it was unanimously voted to **APPROVE** the minutes of the September 12, 2011 Special Meeting.

Robyn Mazas, Edwin Rodriguez, Steve Bosco and Adam Hadir abstained.

At this time Chairman O'Brien stated that because there was no quorum at the 10/3/11 regular meeting there was no meeting therefore there were no minutes.

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**III. CORRESPONDENCE**

There were no Correspondences at this time.

**IV. PUBLIC REQUESTS**

There were no Public Requests at this time.

**V. SUB-COMMITTEE REPORTS**

There were no Sub-Committee reports at this time.

**VI. OLD BUSINESS**

**1. WhyWolcott.org Website**

Chris O'Brien said that they have been working on the website since last June. He said Alex Gambini is the web designer and he is trying to get him hooked up with the fellow working on the Chamber of Commerce website. Chris O'Brien also said Alex made up a template and is about 70 percent done but the main part that needs to be finished is mostly the text. Edwin Rodriguez said it is a long time to be working on the website, (it should be completed by now). Chris O'Brien said he would like someone else to work on this with Alex to get it completed. Steve Bosco asked if it would be tied in with the Chamber and the Town of Wolcott website and Chris said that is the plan. There was a brief discussion as to what information should be put on the website, as far as why move a business to town, stating the accessibility from the highways, etc. and Steve Bosco suggested that everyone come up with ideas and bring forward at next meeting. He also said to try to find out from the businesses what their pros and cons are for having their business in town. He said you should also speak to current business owners to find out why they expanded in town or why they moved or expanded out of town.

Steve Bosco said we have to find something to promote Wolcott and he said some towns have an Economic Coordinator who helps them through the process, (of locating property, applying for permits), etc. Edwin Rodriguez said they could contact someone on this Commission but as far as the website you have to have something there to offer. Adam Hadir said he had someone who was looking to start a business in another state and he talked to him as far as what he was looking for and

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eventually was able to get him to open up in state. Steve Bosco said it all comes down to convenience and money. Adam Hadir said as a business man he wouldn't go to the Commission (with any questions), he would rather go to other businesses and ask them how the town is treating them, are they getting the services, etc. After discussion it was stated to take the next month and come up with new ideas, talk to other businesses (and get their opinions) to see how to service them better, etc. and go over at next meeting. There was a brief discussion as to the process of applying for permits and the time it takes to go through the system.

Chris O'Brien said he received an informal request from someone who owns 36 acres up by Continental Scrap that he wants to find a match for. He said we should try to find a way to match this with realtors to try to find a buyer or developer for it. Edwin Rodriguez said how far can we go with dealing with a private entity, as far as the Code of Conduct goes, etc. Steve Bosco said if we know there is a piece of land that is available to sell and we can find a match to bring in a developer or a company to build on it then we can because that is our job. Steve Bosco said that if a manufacturer contacts us to say he is looking for property we can find him that but we cannot be paid for it. He said if it is something you find out through the Commission and you try to make a profit from it then that is against the Code of Conduct.

At this time Chris O'Brien asked where we want to go as far as the website and Edwin Rodriguez said if the website is currently accessible by the public and there is nothing there than we should disable it. There was a brief discussion and it was determined to keep working on the website and make sure that it is linked to the Town of Wolcott's website. Robyn Mazas said the website should have the business directory on it from the postcards that were sent to all businesses in town. Chris O'Brien said the postcards sent were an invitation to go on the website to fill out the survey and the ones that were done have been lost by past website designer. Steve Bosco said as a new commission let's come back with our priorities for the next meeting and go from there. Chris O'Brien said for everyone to go on the whywolcott.org website and come back with a list of suggestions or changes to be done. He also asked for help with the text of the website.

**VII. NEW BUSINESS**

**1. Discussion on ways to promote business**

This was discussed above under WhyWolcott.org website.

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**VIII. ITEMS FOR THE NEXT AGENDA**

Chris O'Brien asked about the permit process and it was stated that it depends on what the applicant is applying for, whether it be a special use permit, site plan application, zoning application, etc. He said we need to put an appointment to C.O.G. on the agenda. He also asked about the time of the meeting and it was stated that it was agreed to leave it at 6:30 p.m. He said he has a difficult time getting here for that time and it was said to check with Attorney Tynan, so it will be revisited at next meeting. At this time Edwin Rodriguez said that the library has a great website and maybe we should look into who designed that. Adam Hadir said why don't we just put our information on the town website instead of having our own. Chris O'Brien said he would look into that.

**IX. ADJOURNMENT**

Upon **MOTION** by Steve Bosco, seconded by Edwin Rodriguez, it was unanimously voted to **ADJOURN** the Regular Meeting at 7:55 p.m.

**APPROVED:**

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Chris O'Brien, Chairman  
Economic Development Commission

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Edna Henderson, Recording Secretary  
Economic Development Commission